

Illinois Sports Facilities Authority
Call for Applications
Internship Program – Summer, 2017

The Illinois Sports Facilities Authority (ISFA), a unit of local government established by Illinois law, that is the owner of US Cellular Field, the home stadium of the Chicago White Sox, is seeking applications for not more than four (4) open positions in its internship program for the Summer, 2017.

Interns will have the opportunity to work on the various management, legal, legislative, and financial issues that ISFA deals with in the course of its daily operations. Interns will work directly with ISFA's staff and will have the opportunity to participate in a wide range of work assignments. These may include without limitation, such things as: preparing written memoranda reflecting research on legal, financial and operational issues, conducting analyses of legislative measures and contractual instruments, researching and analyzing financial and economic issues, assisting in the preparation of solicitation documents, and reviewing bid proposals, and other tasks as assigned.

Interns will be temporary employees of ISFA serving on an at-will basis for a period of not more than three (3) months. Interns will be paid the minimum wage applicable in the City of Chicago as of July 1, 2017, which is \$11.00 per hour. Interns will not be eligible for any employee benefits. Interns must adhere to the standards and requirements that apply to ISFA employees as set forth in the employee handbook.

To be eligible applicants must be either (1) currently enrolled as an undergraduate or (2) currently enrolled as a graduate student at any degree-granting institution of higher education. ISFA was created by an enactment of the Illinois General Assembly and is governed by a board whose members are appointed by the Governor of Illinois and the Mayor of the City of Chicago and, as such, prefers applicants who are residents of the State of Illinois.

To apply, please submit the following information:

1. Resume
2. College Transcript (and graduate school, if applicable)
3. Statement of Interest and Qualification (not to exceed 500 words)
4. One letter of recommendation

Applicants are advised that ISFA may, at its discretion, invite finalists for an interview to discuss their qualifications, subsequent to the submission of the application materials.

Applicants may submit their materials to:

Illinois Sports Facilities Authority
Attn: Internship Application
333 West 35th Street
Chicago, Illinois 60616

To be considered, applications must be postmarked not later than Friday, April 14, 2017.

If you have questions about the application process, please contact P.J. Frayer at pjf@isfauthority.com.